

# Department of Labor E-Tools Guide

*The Department of Labor's electronic tools assist millions of Americans every month with their employment-related needs. These web-based tools provide solutions for unemployed workers, career counselors, economic developers, educators, students, businesses, workforce professionals, and job-seekers.*

**mySkills myFuture** ([www.mySkillsmyFuture.org](http://www.mySkillsmyFuture.org)) enables job-seekers and intermediaries to match a worker's occupational skills and experiences with the skills needed in other occupations, to facilitate their career mobility and economic prospects. For any occupation, users can get a list of job listings in their local area and click directly through to the hiring company's website. mySkills myFuture is designed for use as either a self-help tool or with the assistance of expert advisors. View a demonstration at [www.workforce3one.org/view/mSmFDemo](http://www.workforce3one.org/view/mSmFDemo).

**My Next Move** ([www.MyNextMove.org](http://www.MyNextMove.org)) gives individuals three ways to explore careers – including an online O\*NET interest assessment – and provides an easy-to-read, one-page profile of each occupation, highlighting important knowledge; skills; abilities; technologies used; salary and outlook information; and links to specific training and employment opportunities. View a demonstration at [www.workforce3one.org/view/MyNextMoveDemo](http://www.workforce3one.org/view/MyNextMoveDemo).

- **My Next Move for Veterans** ([www.MyNextMove.org/Vets](http://www.MyNextMove.org/Vets)) is designed for U.S. veterans transitioning to civilian careers. It provides tasks, skills, salary information, job listings, and more for over 900 careers. Veterans can find careers through keyword search; by browsing industries that employ different types of workers; or by entering their military occupation code or title. View a demonstration at [www.workforce3one.org/view/MNM4VetsDemo](http://www.workforce3one.org/view/MNM4VetsDemo).

**CareerOneStop** ([www.CareerOneStop.org](http://www.CareerOneStop.org)) is the pathway to career success and includes tools to help job-seekers explore careers; investigate salary and benefit information; research education and training opportunities; plan a job search and browse job sites; write and improve resumes and cover letters; prepare for a job interview; and search for jobs. In addition, it provides links to workforce and labor market information websites that contain local information resources and tools. View a demonstration at [www.workforce3one.org/view/CareerOneStopDemo](http://www.workforce3one.org/view/CareerOneStopDemo).

- **Worker Reemployment Portal** ([www.CareerOneStop.org/Reemployment](http://www.CareerOneStop.org/Reemployment)) assists impacted workers following job loss, and connects laid-off workers to needed resources for training, reemployment, career planning, financial and emotional help during the process of job transition. The site also now includes a job search by location feature. View a demonstration at [www.workforce3one.org/view/ReemploymentDemo](http://www.workforce3one.org/view/ReemploymentDemo).
- **Veterans Reemployment Portal** ([www.CareerOneStop.org/Vets](http://www.CareerOneStop.org/Vets)) assists veterans with employment, training, career planning, and financial and emotional help after military service. It links veterans to local resources as well as a military-to-civilian job search, based on military job code or title. View a demonstration at [www.workforce3one.org/view/VetsReemploymentDemo](http://www.workforce3one.org/view/VetsReemploymentDemo).

**America's Service Locator** ([www.ServiceLocator.org](http://www.ServiceLocator.org)) connects people to local offices providing employment and training services. It provides maps and driving directions to the nearest American Job Center, unemployment insurance filing assistance, and [Senior Community Service Employment Program projects](#). America's Service Locator has information on more than 20,000 local resources and offices.

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**O\*NET Online** ([www.ONETonline.org](http://www.ONETonline.org)) enhances business' hiring and retention efforts and supports workers and students in career planning by accessing key data for identifying and developing workplace skills.

**Healthcare Virtual Career Network** ([www.vcn.org](http://www.vcn.org)) provides career exploration and training tools to help job seekers prepare for careers in healthcare. Job seekers can explore healthcare careers; identify education and training programs; access online courses; get credit for prior learning; and search for local healthcare jobs. View a demonstration at [www.workforce3one.org/view/VCNDemo](http://www.workforce3one.org/view/VCNDemo).

**Workforce3One** ([www.workforce3one.org](http://www.workforce3one.org)) is an online library of resources to help workforce leaders and frontline staff meet the employment and training needs of their communities. Users can share best practices, access virtual training, tools and resources, and join online communities to connect to experts and peers.

- **Workforce Systems Strategies** ([strategies.workforce3one.org](http://strategies.workforce3one.org)) identifies evidence-based research and practices that may be useful in program design initiatives.

**Toll-Free Help Line** (1-877-US2-JOBS, TTY: 1-877-889-5627) provides a full range of basic information about workforce program services for both workers and employers, as well as locations of American Job Centers, Senior Community Service Employment Program projects, unemployment insurance assistance, and other offices. Information is available in over 160 languages.